

21 March 2013

MEMORANDUM ECA NO. 13-09

TO: ALL COYLEGE SECRETARIES

FROM:

ÉVANGELINE C. AMOR. Ph.D.

University Registrar

College Secretaries are requested to attend a meeting on Monday, 1 April 2013, 8:30 a.m. at the 3rd floor, Conference Hall of the OUR Bldg.

AGENDA:

- 1. Graduation Matters
- 2. Summer Registration
- 3. Advance Freshmen Registration
- 4. Other Related Matters

Thank you very much.